



GROUP ORGANISER TIPS & INFORMATION



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for helpful
resources

Before you start, please take a few minutes to read through this information.

Your FREE place

Book 16 guests aged 2 or over and one of them comes free – book 32 guests and get two free places and so on. Split the savings across your group or gift it to someone in need.

Other money saving tips

Book a combination of great value rooms and spacious apartments so your group can share the lounges and kitchens in apartments and keep costs down.

Everyone In Fund - discounts

Funds come from gifts given by our guests and the help we can offer is limited, so please encourage people to **apply early, and before booking**. If successful we will issue a discount code for their accommodation unit. Full details springharvest.org/events/prices

Please consider what help your church can offer those in your group on low incomes, so, together, we can help those most in need.

Promoting Spring Harvest

Interview a family who have been to Spring Harvest and get a range of perspectives from adults and children.

Our resources including posters and **Youtube** videos will also help.

Your accommodation choices

Butlin's offer a range of accommodation for comfortable family holidays. Most have two or three bedrooms with a double bed in one bedroom and twin beds in the other/s – for up to four or six people. All have their own shower room or bathroom. Our website and brochure give information about your options. Please check your choice is suitable for your group.

Accommodation is sold as complete units so encourage people to share or invite others.

Apartments – good value self-catering options including a lounge and kitchen.

Rooms – bedroom/s and shower or bathroom only. Some Rooms have one bedroom only with either a double bed or two singles.

Popular accommodation will sell quickly so have a second option handy in case your preferred choice is sold out.

Booking for up to 20 people

If you all want either Rooms or all Apartments we recommend you **book online** – follow the link from our website.

If you want a mix of accommodation types please **call 0330 100 9330**.

In both cases you will be asked for name, contact details and date of birth of everyone in your party and will pay a deposit when you book.

Booking for 20 or more people

Call the specialist groups team:

Skegness bookings: 0330 100 9331

Minehead bookings: 0330 100 9332

You can reserve your accommodation and have up to two weeks to provide guest details and pay your deposit to secure your booking. Use the spreadsheet in our Group Organiser Pack for this.

Adapted units

Fully adapted rooms and apartments sell quickly. **Call 0330 100 9732** for information and booking.



Please only book what you are confident you need.

Deposits are £35 per adult and £20 per child and are non-refundable. **If you cancel a unit** for any reason the deposit will be forfeit – it cannot be transferred to the balance of your booking.

Dining packages

Everyone in the accommodation must have the same package and for the full break – either Food Court or Premium package. They can be added later if not requested at booking.

Extras

We recommend taking **Butlin's holiday protection** or an alternative insurance. Holiday Protection will cover the cost of the cancellation of a whole unit in certain circumstances. It does not apply to individual guest cancellations and costs £27.95 per unit.

butlins.com/help-contact/holiday-protection

Ground floor accommodation can be guaranteed (subject to availability) at £20 per unit. Blue-badge holders can reclaim this on arrival.

Options including patio or balcony can be added to certain accommodation types when you book. Other luxuries include early arrival or late check-out. There is a supplement for these extras.

After you have booked

You should receive a full **booking confirmation**. Please phone Butlin's if you don't receive it. Check it carefully as soon as you receive it.

If you are entitled to a free place your discount will show as **Spring Harvest Group Disc**. Please forward booking confirmation to us if you have 16 or more named guests on your booking and the discount has **not** been applied.

If another family wants to join your group after the initial booking just phone Butlin's and add the extra unit. It will count towards your group discount. Other changes may incur an admin fee.

Where possible you will be accommodated close to each other but in Skegness, 4 & 6 bed Comfort apartments are on opposite ends of the resort.

Butlin's will create an **online account** for you once

your booking is confirmed. You can make small amendments to your booking there – for instance add meal packages or contact details of all your guests. To access it go to

butlins.com/account/login

Use the Forgotten Password link the first time you log on (not Create Account) and choose a password.

How to pay

You can see **your balance** and make payments towards your booking at any time at butlins.com/pay or through your Butlin's account.

Set up a system you can work with to keep a track of each person's finances. Keep it updated.

Final balances will be required 70 days before the start of the event.

Terms and Conditions

Spring Harvest bookings are subject to Butlin's standard terms & conditions butlins.com/terms and ours springharvest.org/terms

Please note the terms relating to 'Changing or cancelling your plans', especially the section about 'change to Lead Guest details'.

Amendments after booking

Major amendments to your booking – for instance guest changes – must be made by phone to the number you used to book.

Changes to accommodation or guest details incur a £20 admin charge. We recommend you notify Butlin's of all changes in one go so you are only charged once and minimise their additional workload. Minor corrections such as a mis-spelled name will not incur an admin fee.

Please note our advice about cancelled units.

Please speak to Butlin's first if you have questions about your booking.

Spring Harvest

We are happy to help with your questions about the event.

info@springharvest.org

01825 769000

Please also refer to our Frequently Asked Questions at springharvest.org/faqs

